

## North Somerset Council

### REPORT TO THE AUDIT COMMITTEE

**DATE OF MEETING:** 10 SEPTEMBER 2014

**SUBJECT OF REPORT:** AUDIT COMMITTEE WORK PROGRAMME  
2014-15

**TOWN OR PARISH:** ALL

**OFFICER/MEMBER PRESENTING:** COUNCILLOR TONY MOULIN, CHAIRMAN OF THE AUDIT COMMITTEE

**KEY DECISION:** NO

### RECOMMENDATION

The Audit Committee considers and agrees an Audit Committee Work Programme 2014-15.

#### 1. SUMMARY OF REPORT

This report sets out the proposed work programme of the Audit Committee for the remainder of 2014-15.

The work of the Audit Committee contributes towards the Council's Annual Governance Statement which is included within the Council's Statement of Accounts.

#### 2. POLICY

None

### **3. DETAILS**

The details of the Audit Committee Work Programme are given in Appendix A.

### **4. CONSULTATION**

The content of the Audit Committee Work Programme has been discussed with the relevant Council officers and Members of the Audit Committee.

### **5. FINANCIAL IMPLICATIONS**

None.

### **6. RISK MANAGEMENT**

The work programme for the Audit Committee mitigates against any failure by the Council to obtain independent assurance in relation to the internal control, risk management and governance processes.

### **7. EQUALITY IMPLICATIONS**

None.

### **8. CORPORATE IMPLICATIONS**

None.

### **9. OPTIONS CONSIDERED**

In formulating the work programme the Committee pays due regard to its terms of reference contained within the council's constitution.

### **AUTHOR**

Councillor Tony Moulin Chairman of the Audit Committee

**APPENDIX**

	05 June 2014	June 2014	17 July 2014	10/09/2014 10am start not 3pm as previously advertised	01 December 2014	03 March 2015	May-15
	Meeting	(end of June)	Workshop CW	Meeting	Workshop CW	Meeting	
<b>Regular Reports</b>		<b>Final Unaudited Accounts published (Action: PS)</b>					<b>Elections</b>
<b>Audit Annual Assurance Plan to include implementation of recommendations</b>	*Approve 14/15 Strategic Statement and Annual Assurance Plan *Annual report				Update on delivery of plan	Indicative 15/16 audit plan	
<b>Business Continuity Plans</b>	*Final outturn 13/14 plan and *Approve 14/15 Strategy/Plan						
<b>Counter Fraud Activity</b>	*Final outturn 13/14 plan and *Approve 14/15 Strategy/Plan						
<b>Accounts</b>			Pre audit statements	Post audit statements - approval and recommendation to council			
<b>Audit Committee Annual Report (incorporate effectiveness of IA)</b>	Discuss 13/14 annual report			Approval of report and refer to council			
<b>Risk Management</b>	*Final outturn 13/14 plan and *Approve 14/15 Strategy/Plan				Update on delivery of action plan and SRR		

<b>Annual Governance Statement</b>			Review draft	Approval as part of accounts and refer to council	Update re 13/14 issue S256	Process 14/15statement
<b>Joint working with B&amp;NES</b>	Briefing		Briefing	Briefing	Briefing	Briefing
<b>External Audit</b>	Reports to include progress report, fee letter and ISA Assurances from management and the Committee			Reports		Reports
<b>Work plan</b>	Update work plan and workshop topics		Update work plan and workshop topics	Update work plan and workshop topics	Update work plan and workshop topics	Update work plan and workshop topics
<b>Commissioned Reports</b>						
					Contract management and procurement	